

OUR LADY OF MERCY CATHOLIC CHURCH

Kindergarten - 8th grades 2018 - 2019

RELIGIOUS EDUCATION REGISTRATION PACKET

Registration is now open for all religious education classes for Kindergarten – 8th grade. Registration forms will be available in April for all families currently enrolled in the program. Forms may also be obtained from the Religious Education Office or from the parish website: www.olmercy.com

Religious education classes are offered to registered members of the parish. Classes will be held in the Parish Life Center.

Students in Kindergarten will be offered classes from 4:30 until 5:45 on Mondays, Tuesdays, or Wednesdays and from 6:30 until 7:45 PM on Wednesdays.

Students in Grades 1 – 5 will be offered classes from 4:30 until 5:45 on Mondays, Tuesdays or Wednesdays and from 6:30 until 7:45 PM on Wednesdays.

Students in Grades 3 – 8 who have not been Baptized or received Communion – please contact the office so we may place your child(ren) in the appropriate class. This will be a two year commitment.

Students in Grades 6 – 8 (EDGE) will meet from 6:30 until 8:00 PM on **Mondays only**. Please note that there will be elective events/meetings on Thursday evenings throughout the year!

2018-2019 Yearly Tuition and Fees for Kindergarten – 8th Grade

Paid by July 2nd

\$170 for one child

\$245 for two children

\$290 for three or more children

Paid after July 2nd

\$200 for one child

\$275 for two children

\$320 for three or more children

\$25 sacrament preparation fee (for Reconciliation/First Communion students)

HOW TO REGISTER:

- 1) ***Please complete the Registration form*** and return to the R.E. Office in person or via mail—701 S. Eola Road, Aurora 60504. **You may include all of your children in grades K-8 on one registration form. For grades K-5, please indicate your 1st and 2nd choice for their class day/time. Registrations will be processed on a first come, first served basis.**

Registration deadline is Friday, August 31st. Any parent submitting a registration after this deadline must speak with the R.E. Director before their registration will be accepted.

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HOW YOU ARE NOTIFIED ABOUT YOUR STUDENT'S CLASS

A letter will be mailed to each family in early September with your student(s) class day and time as well as additional information for the start of the year. Please contact us if you do not receive your letter before the first scheduled class session. The exact classroom and teacher will be posted at the first class/session.

Classes will begin the week of September 17th

CHANGES IN SCHEDULE OR CANCELLATION

Changes in a schedule will be accepted before noon on Friday, September 7th provided there are openings available. Changes can be made in person or over the phone.

No changes will be made after classes start.

If you choose to cancel your registration once it has been processed, your fees will be returned minus a \$25 non-refundable registration fee.

R.E. Parent meetings (Grades K-5 and EDGE) will be held the first week of classes. (The students in Grades K-5 will have an early dismissal that week.) Details on these meetings will be sent with your notification letter.

CAN YOU HELP? Each year we need approximately 200 people to share their faith with our children and teens as catechists or aides. We also rely on a support staff of volunteers. Please see the Volunteer Ministry Opportunities online at www.olmercy.com. A Volunteer sign-up form can be found online or at the R.E. Office. Thank you!

Catechists & Volunteer Orientation and Training are:

(ALL Catechist and Volunteers in Grades K-5 and EDGE are required to attend ONE of these orientation meetings.)

Thursday, September 13th, 7:00pm-9:00 pm OR Saturday, September 15th 8:30 am-10:30 am.

The Diocese of Joliet requires Catechists to complete a total of 6 hours of workshops, books or movies that will help them become better Catechists. These opportunities are offered throughout the year.

Please feel free to contact us at 331-707-5369 or 331-707-5375 if we may be of service. Our office is staffed from 8:30 until 4:00, Monday through Friday. **Please note the office will be closed at 11:00 AM every Tuesday from June 5th through August 14th to allow us to process registrations.** We welcome you and your family to the Religious Education Program and look forward to an exciting year!

Sincerely In Christ,

Director of Religious Education-Grades K-5
Coordinator of Middle School-Grades 6-8

Our Lady of Mercy Religious Education Grades K-8

Payment Form

2018-2019

Family Name: _____

ID No. _____

(Envelope No.)

Student Name: _____

2018-2019 Tuition and Fees

Paid by July 2nd

\$170 for one child

\$245 for two children

\$290 for three or more children

Paid after July 2nd

\$200 for one child

\$275 for two children

\$320 for three children

\$25 sacrament preparation fee (for Reconciliation/First Communion students)

Payments may be made by cash or checks. We are not able to accept credit card or electronic payments at this time.

Please indicate (✓) the payment schedule you wish to follow.

Full Payment

Full Payment (plus the sacrament fee if applicable) due with registration. Checks made payable to Our Lady of Mercy.

Semi Annual Payments - Payments divided in half

First half payment due with registration.

Second half payment is due January 11, 2019.

Quarterly Payments - Payments divided in quarters

First payment due with registration.

Second payment due November 16, 2018.

Third payment due January 11, 2019.

Fourth payment due March 15, 2019.

This page must be submitted with the Registration Form.

For Office use Only: Payments

Date: _____

Check No: _____

Amount paid: _____

Date: _____

Check No: _____

Amount paid: _____

Date: _____

Check No: _____

Amount paid: _____

Date: _____

Check No: _____

Amount paid: _____

Our Lady of Mercy Catholic Church
2018-2019 Religious Education Registration Form
Kindergarten through 8th Grade

For Office Use Only:		Date _____
Tuition Due _____	Amount Paid _____	
Sac Prep Fee Due _____	Check No. _____	
Catechist Credit _____	Balance Due _____	

2018-2019 Yearly Tuition and Fees for Kindergarten – 8th Grade

<u>Paid by July 2nd</u>	<u>Paid after July 2nd</u>
\$170 for one child	\$200 for one child
\$245 for two children	\$275 for two children
\$290 for three or more children	\$320 for three children

Class assignments are made on a first come, first served basis. Please submit this form with payment by the August 31st deadline. If payment presents a hardship, please speak with the Director of Religious Education.

\$25 sacrament preparation fee (for Reconciliation/First Communion students)

Registrations should be returned to the R.E. office via in person or mail--701 S. Eola Road, Aurora 60504.
 (Checks made payable to Our Lady of Mercy)

*** Registrations will NOT be processed unless the Payment Form accompanies the registration forms.**

Family Information			
MOTHER	First	Last Name	FATHER
			First
			Last Name
FAMILY ADDRESS _____			
	Street		City
			Zip Code
Home PHONE _____	Mother CELL _____	Father CELL _____	
E-MAIL Mother _____		E-MAIL Father _____	
<i>(Note that e-mail is our preferred means of communication.)</i>			
Is this your first year in the Religious Education program? Yes [] No []			

It is expected that all families are registered parishioners at Our Lady of Mercy. If you have not completed your family's registration with the parish, please do so before submitting this form. Call the R.E. office at 331-707-5369 or 331-707-5375 for information about parish registration.

R.E. Session Codes for Kindergarten – 5th Grades

M1-Monday 4:30 PM T1-Tuesday 4:30 PM W1-Wednesday 4:30 PM
 W2-Wednesday 6:30 PM

Grades 6th – 8th - EDGE

Meets Monday evenings from 6:30-8:00 PM

Student Information

Child's First & Last Name	Sex	Birth date	R.E. Grade in Fall 2018	Last Grade of RE completed	Circle Y or N to indicate if a sacrament has been received.				School District (i.e. 204, 308, etc.)	R.E. K-5 Session Choice List 1 st & 2 nd choice using code above		Please List any special education needs for your student
					Baptism	1 st Rec. Penance	1 st Eucharist	Confirmation		1	2	
					Y / N	Y / N	Y / N	Y / N				
					Y / N	Y / N	Y / N	Y / N				
					Y / N	Y / N	Y / N	Y / N				
					Y / N	Y / N	Y / N	Y / N				

A Copy of a Baptismal certificate is required at registration for each child (unless baptized at OLM or currently on file).

If your child has not been baptized, please contact the Director of Religious Education.

Medical Information

List allergies, learning/physical disabilities, special needs or any other health issues:

Insurance Information:

Policy in the Name of: _____

Insurance Company: _____

Policy/Identification Number: _____

Authorized Physician: _____ Phone: _____

As a parent and/or guardian, I authorize the treatment of my minor child(ren) by a qualified and licensed medical doctor in the event of a medical emergency, which, in the opinion of the attending physician, may endanger his or her life, cause physical disability or undue discomfort if I am delayed. I authorize the Parish authorities to send my child (properly accompanied) to an available hospital or physician. This consent is granted only after a reasonable effort has been made to reach me. I understand that video and still photographs may be taken and used for future promotional efforts, but NO CHILD WILL BE IDENTIFIED BY NAME.

Signature of Parent or Legal Guardian _____ Date _____